



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

Bulletin
Released on 26 February
2018

Organized by the Hong Kong China Dragon Boat Association, subvented by Leisure and cultural Services Department and supported by the Hong Kong Schools Sports Federation, the 9th Inter-school Dragon Boat Championships will be held on 29 April 2018 (Sunday) at HKCDBA Shek Mun Training Centre, On King Street, Shatin, New Territories. Race Management Committee confirmed to incorporate two new ideas as below:

- 1) Teams can submit the **online application and crew list** by using their computer or mobile phone via <https://form.jotform.me/80442492581458> , please refer to Enrollment Procedure for details
- 2) With the idea of “Go Green”, athletes are encouraged to **bring their own bottles** to the race venue. HKCDBA will set up a temporary water station instead of providing bottled water

Date : 29 April 2018 (Sunday)
Time : 10:00am – 6:00pm
Venue : HKCDBA Shek Mun Training Centre, On King Street, Shek Mun, Shatin, New Territories.
Entry Fee : HK\$300 for each Small Boat
 HK\$500 for each Standard Boat

Event, Category, Race Distance

200m Racing		
Category	Small Boat (12 persons)	Standard Boat (22 persons)
	Entry fee	Entry fee
Men	HK\$ 300	HK\$ 500
Women	HK\$ 300	HK\$ 500
Mixed	HK\$ 300	HK\$ 500



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

Enrollment Procedure

Date	Items
1 April 2018, Sunday	<p><u>Enrollment deadline</u></p> <p>Teams must submit <u>online application before 23:59hrs on 1 April 2018 (Sunday)</u>. Via https://form.jotform.me/80442492581458, A notification email will be received by each team manager as to indicate the categories they applied. <u>Late Submission will not be accepted</u></p> <p>If participating team submit more than one entries in same category (For example: Team manager must submit online application twice if Team A divided two teams (Team A/Team B) to entry Category Mixed. (Note: Successful entries will rest with the total number of participating teams.)</p> <p><u>Note:</u> If there are more than one application for same category from the same team / <u>repeated</u> enrollment, only the <u>last</u> enrollment time will count.</p> <p><u>Ex-officio helm application</u></p> <p>Team manager can tick the box of ex-officio helm if need during online enrollment. Please find the details of below ex-officio helm application guidelines</p> <p><u>Payment</u></p> <p>Once the team manager received the notification email, he or she has to submit all entry fee before the enrollment deadline as above. <u>Late payment may be considered as unsuccessful application</u></p> <p><u>Payment method</u></p> <p>Submit the Entry Fee by either way:</p> <p>1) Direct deposit or make a payment transfer to HSBC A/C 600-650-568-002, take a picture of deposit/ bank in slips and state clearly the race name, categories enrolled and team name and email to HKCDBA secretariat by hkdba@hkolympic.org</p> <p>Or</p> <p>2) Crossed cheque and make the fees payable to “Hong Kong China</p>



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

	<p>Dragon Boat Association” and state clearly the race name, categories enrolled and team name at the back of cheques. Submit the cheque by hand or by post to Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay.</p> <p>Note:</p> <ul style="list-style-type: none"> i) Retain the copies of deposit/ bank in slips for record; ii) It will be deemed as outstanding payment if there is problem banking in your cheque. <u>It may be considered as unsuccessful application</u> iii) No refund will be accepted upon successful enrollment. Payment receipt will be distributed at the Team Managers’ meeting.
<p>11 April 2018, Wednesday</p>	<p><u>Lane Draw</u></p> <p>Venue: Meeting Room of 1/F Olympic House, So Kon Po, Causeway Bay</p> <p>Time: 19:00</p> <p>All team representatives are welcomed to attend.</p>
<p>15 April 2018, Sunday</p>	<p><u>Crew List submission deadline (Excel Format)</u></p> <p>Teams must submit <u>online crew list before 2359hrs on 15 April 2018 (Sunday)</u> according to the following procedure:</p> <ul style="list-style-type: none"> 1) A blanked crew list in excel format will be received by each team manager via the email provided during application subject to the confirmation of enrollment and payment. 2) Team managers have to return the completed crew list in excel format to HKCDBA by email. <p>Note:</p> <ul style="list-style-type: none"> i) Retain the copies of crew list for record;
<p>20 April 2018, Friday</p>	<p><u>Team managers’ meeting</u></p> <p>Venue: Meeting Room of 1/F Olympic House, So Kon Po, Causeway Bay</p> <p>Time: 19:00</p> <p>All team managers should attend this meeting. Prior notice will not be</p>



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

	<p>issued. (Race rules and regulations, race format and other race arrangement will be announced.)</p> <p>All teams must comply with the arrangements announced at the team managers' meeting.</p>
29 April 2018, Sunday	<p>Race day (AM) All small boat (12 persons) 200 meters. (PM) All Standard boat (22 persons) 200 meters.</p>

Dates and Penalties for Request to Change Information

Charge	Period
HK\$200 / time	4 April - 24 April 2018
Change of information will NOT be allowed on or after 25 April 2018	

Payment method as same as enrollment.

Entry requirement(s)

Category	Requirement(s)
ALL	<p>All athletes must be students of respective secondary school for at least one month, no limitation for helm and drummer;</p> <p>All athletes must hold related Student ID cards;</p> <p>All athletes must swim for at least 50 meters;</p> <p>All athletes must be aged 12 or above on or before 1 January 2018;</p>
Men	<ul style="list-style-type: none"> Restricted to male paddlers, helm and drummer and no age limitation.
Women	<ul style="list-style-type: none"> Restricted to female paddlers, helm and drummer and no age limitation.
Mixed	<ul style="list-style-type: none"> Small boat – Must consist of at least 4 and no more than 6 female paddlers; No gender limitation for helm and drummer. Standard boat – Must consist of at least 8 and no more than 12 female paddlers; No gender limitation for helm and drummer.



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

Ex-officio helm application guidelines

1. Team manager can apply ex-officio helm during online application if need with \$500 Hong Kong dollars crossed cheque for deposit and make the fees payable to “Hong Kong China Dragon Boat Association” and state clearly the race name, categories enrolled and team name at the back of cheque. Submit the cheque by hand or by post to Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay. Ex-officio deposit will be refundable until all competitions finished.
2. All ex-officio helm applications will cost \$500 Hong Kong dollars (non-refundable) after enrollment deadline.
3. All teams must comply with the ex-officio helm arrangements announced by HKCDBA.
4. Late ex-officio helm application will only be admitted at HKCDBA’s discretion.
5. Team manager must tick the box of ex-officio helm if arranged in crew list.
6. Ex-officio helm will be arranged for each valid application. (For example, Team A needs to apply three times of ex-officio helm if Team A enrolled for Category Men, Women and Mixed in the meantime)

Noted: Ex-officio helm deposit will not be refundable if team forfeit the match or withdraw ex-officio helm arranged by HKCDBA

Awards

- 1) Each participant will receive a Certificate of Participation.
- 2) Each participating team will receive a trophy and winners will be ranked according to the finishing time of each race.
- 3) Winners of different finals will receive the following awards:
 - The Champion, 1st and 2nd runner-ups of the Gold Cup will be awarded a Trophy and medals (18 medals for Small Boat and 32 for Standard Boat) each ; 4rd to 6th runner-ups a Trophy.
 - The Champion, 1st and 2nd runner-ups of the Silver Cup, Gold Plate, Silver Plate, Gold Bowl, Silver Bowl, Gold Shield and Silver Shield Races will be awarded a Trophy each; 4rd to 6th runner-ups an Excellent Performance Trophy.

Competition Regulations and Rules of Racing

It will be run in accordance to the IDBF Competition Regulations and Rules of Racing and Amendments for HKCDBA Competitions-Regulations and Rules of Racing. Please download the race rules and regulations from HKCDBA website www.hkcdba.org.



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

Noted: All team managers and participants should be familiar with the race rules and regulations.

Equipment

All equipment should be provided by HKCDBA;

Athletes can use their own paddles for the race, the requirement of the paddles must comply with 5.2 Amendments for HKCDBA Competition Regulations and Rules of Racing;

Athletes can use their own Personal Floatation Device (PFD) for racing, **(except the Inflatable PFD).**

Dress Code

- 1) Participating crews are required to wear the same team uniform during the competition except for helms provided by HKCDBA.
- 2) Participating crews, including drummers and helms, are required to wear life jackets or buoyancy aids, shoes covering toes and heels during the competition.

Race Format

To be announced at the team managers' meeting.

Competitions Regulations and Rules of Racing

It will be run in accordance to the latest version of Amendments for HKCDBA Competitions Regulations and Rules of Racing and the latest version of IDBF Competitions Regulations and Rules of Racing. Please download from HKCDBA website www.hkcdba.org.

**** All team managers and athletes should be familiar with the both Competitions Regulations and Rules of Racing.**

Race By-Law

- 1) All athletes should be holders of valid HKCDBA athlete cards and be able to present the original copies of the cards to the Race Official for the purpose of checking at every race on the race day. For those who are unable to present the HKCDBA athlete cards for any reason, a card replacement charge of HK\$100 will be imposed on the spot.
- 2) Maximum number of athletes in each team should be 20 (i.e. 1 team manager, 1 coach, 1 drummer, 1 helm, 10 paddlers and 6 substitutions).
- 3) There is no limitation on the number of entries for each organization.
- 4) Categories with less than 3 entries may be cancelled.



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

- 5) Team Manager: each team must have a Team Manager who is required to standby in the Crew Assembly Area, i.e. easily be seen and called by Race Officials, during the time when the team is racing.
- 6) Coach: the coach can also take up the role of a drummer or helm provided that there is clear indication on the crew list (crew registration form) and holding the valid athlete card.
- 7) Substitution of drummer or helm: anyone on the registered crew list are allowed to act as the backup of the drummer or helm.
- 8) Substitutions: all substitutions should meet the technical entry requirement of their own categories.
- 9) All athletes are not allowed to represent more than 1 team in each category. That is, sub-teams under the same team name Team A and Team B are regarded as 2 teams in the same category.
- 10) All athletes must be holders of HKID Card and be able to present the **ORIGINAL copy** for onsite identification check in required.
- 11) Entries of Post-secondary Open and Post-secondary Women categories should submit crew identity declaration forms together with copies of respective staff / students ID cards and the entry forms. Athletes of these categories should present the **ORIGINAL copy** of their valid staff / student ID cards for onsite identification check.
- 12) With the concern of safety under bad weather condition, HKCDBA organizing committee reserves the right to decide the number of athlete on boat.
- 13) Any team, including Team Manager, Coach, Athletes and Crew Members, who severely contravenes rules and regulations or disciplinary code will be disqualified, and are not entitled for any awards.
- 14) Any team or athlete who didn't demonstrate a good sportsmanship may be disqualified
- 15) Any action violate the law of Hong Kong government by the team or athlete may result in disqualification and no refund will be allowed.
- 16) HKCDBA organizing committee reserves the right to refuse any entry into the races at its sole discretion.
- 17) In case of any dispute, the decision of HKCDBA should be final and reserves the right to revise the race regulations at its sole discretion.
- 18) If there is any inconsistency between the English version and Chinese version, the Chinese version shall prevail.

Arrangement Under Inclement Weather

- 1) If typhoon signal No. 3 or above, red or black rainstorm warning signal is in force at 7am on the race day, all the races will be cancelled. Entry fee will not be refunded.
- 2) If thunderstorm warning, typhoon signal No. 1, amber rainstorm warning signal is in force on



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

the race day, all teams shall report on time. In case weather condition is getting worse during the races, the organizer reserves the right to cancel or postpone the race. All teams should obey the arrangement announced by organizing committee.

- 3) Cancellation or delay of races is subject to the final decision of organizing committee. Entry fee will not be refunded.

Race By-Laws

- 19) Small Boat: Maximum number of participants in each team should be 20 (i.e. 1 team manager, 1 coach, 1 drummer, 1 helm, 10 paddlers and 6 substitutions).
- 20) Standard Boat: Maximum number of participants in each team should be 34 (i.e. 1 team manager, 1 coach, 1 drummer, 1 helm, 20 paddlers and 10 substitutions).
- 21) There is no limitation on the number of entries for each school.
- 22) Categories with less than **3 entries** will be cancelled.
- 23) All participants must be a current student and have studied in the participating secondary school for at least one month.
- 24) All participants are **not allowed** to represent for more than 1 team in each category. That is, sub-teams under the same team name (e.g. HKCDBA Team A and HKCDBA Team B are regarded as 2 teams in the same category).
- 25) Participants should present the **ORIGINAL** copy of their valid student IDs or handbooks to our officials on the race day for identification check. (Except Team Manager, Coach, Helm and Drummer)
- 26) Each team must have a Team Manager who is required to standby in the Crew Assembly Area, i.e. easily be seen and called by Race Officials, during the time when the team is racing.
- 27) The coach can also take up the role of a drummer or helm provided that there is clear indication on the crew list (crew registration form).
- 28) Substitution of drummer or helm: anyone on the registered crew list are allowed to act as the backup of the drummer or helm.
- 29) All substitutions should meet the Entry and Gender Requirements of respective categories.
- 30) The organizer will provide qualified helms for each race; however, participating crews can also arrange their own helms. If helm service is required, please be reminded to state clearly in the Crew Registration Form/Crew List that "Helm to be provided by the organizer".
(IMPORTANT REMARKS: The performance or identity of the helm provided by the organizer will NOT be accepted as the grounds for making a compliant or appeal.)
- 31) HKCDBA organizing committee reserves the right to refuse any entry into the races at its sole discretion.
- 32) Any team who severely contravenes rules and regulations or disciplinary code will be disqualified, and are not entitled for any awards. Entry for all dragon boat race held by the HKCDBA will be suspended, length of suspension will be determined by the Organizing Committee.



Subvented by
Leisure and Cultural Services
Department



Organizer
Hong Kong China Dragon Boat Association



Supporting Organizer
Hong Kong Schools Sports
Federation

9th Inter-school Dragon Boat Championships

HKCDBA Shek Mun Training Centre
29 April 2018(Sunday)

- 33) In case of conflict between the Chinese and English versions, Chinese version shall prevail.
34) In case of any dispute, the decision of Hong Kong China Dragon Boat Association should be final. HKCDBA reserves the right to amend the race arrangement.

*** All personal data collected will be solely used for the purpose of arranging this event. Please contact the Association should you prefer to get back any documents submitted within one month upon the completion of the event else respective data will be permanently destroyed from the files.*

Enquiry

Hong Kong China Dragon Boat Association

Tel (852) 2504 8332

Fax (852) 2577 1873

Website www.hkcdba.org

Email hkdba@hkolympic.org

Address Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

We look forward to your joining us for this meaningful and exciting event.

Organizing Committee of 9th Inter-School Dragon Boat Championship – Dragon Boat Competition